

Bowie State University

Graduate Studies and Research

14000 Jericho Park Road

Bowie, Maryland 20715-9465

Dear Applicant:

We are pleased you are considering either the doctoral program in Educational Leadership or in Computer Science at Bowie State University. Both programs provide its students with comprehensive content with a cadre of committed faculty and staff.

The program in Educational Leadership was designed for educators with the vision and skill to move the American educational enterprise to prominence in the twenty-first century. The program is an innovative partnership linking the learner with university faculty, practitioners, and community leaders. The program in Computer Science is designed to provide opportunities to the students to attain advanced knowledge in the area of their choosing such as internet technologies, distributed computing, computer networks and communication, network security, satellite remote sensing image processing, environmental bioinformatics and multimedia technologies.

International students should refer to the Graduate School's International Applicant Brochure for further information concerning admission procedures. Bowie State University adheres to the residency policy of the University System of Maryland. The complete text of the policy can be obtained from the System's web site found at: <http://www.usmd.edu/regents/bylaws/SectionVIII/VIII270.html>

If you have any questions concerning the admission procedure, feel free to contact the Office of Graduate Studies at 301-860-3406.

Bowie State University shall not discriminate against any individual on the basis of race, color, sex, ancestry or national origin, age, religion, marital status, physical or mental disability, veteran status, or sexual orientation.

(301) 860-4000 from Maryland and the Washington Metropolitan Area

(410) 860-4100 from Baltimore Metropolitan Area

03/12/07

The Application Process

Applications are submitted to the Graduate Admissions Office. Incomplete applications will not be processed.

Address to submit application: Graduate Admissions
Bowie State University
14000 Jericho Park Road
Bowie, Maryland 20715-9465

Application Fee: \$50.00 (non-refundable)
Checks and Money Orders payable to:
Bowie State University

Application Deadline: Spring November 30th
Fall June 15th

Processing Time: Admissions decisions for the doctoral programs will be made by January 12th for the Spring and June 30th for the Fall. For international students, applicants within the U.S. **must** apply **4 months** before the application deadline. Applicants outside the U.S. **must** apply **10 months** prior to the date of entry to allow time for the exchange of correspondence, evaluation of all necessary documents, and the settling of financial, immigration and housing matters.

<p style="text-align: center;">Admission to the Educational Leadership Program</p> <p>Application to the doctoral program in Educational Leadership requires evidence of the following:</p> <ul style="list-style-type: none"> ▪ A master's degree in school administration or a closely related field; ▪ At least three years of recent successful administrative experience in an elementary or secondary school setting; ▪ A satisfactory score on the Miller Analogies Test (MAT) or the Graduate Record Examination (GRE). Scores must be less than five years old; ▪ At least three professional recommendations from persons who can attest to the applicant's work experience; ▪ An overall GPA of 3.5 (on a 4.0 scale) on previous graduate studies; ▪ A letter of application addressing in detail the applicant's interest in the doctoral program, prior administrative experience, and aspirations as an educational administrator. 	<p style="text-align: center;">Admission to the Computer Science Program</p> <p>Application to the doctoral program in Computer Science requires evidence of the following:</p> <ul style="list-style-type: none"> • A bachelor's/master's degree with background in the following courses (a) Computer Organization (b) Data Structures (c) Discrete Structures (d) Design and Analysis of Algorithm; • At least two professional recommendations from persons who can attest to the applicant's work experience; • An overall GPA of 3.0 (on a 4.0 scale) on previous undergraduate/graduate studies; • A statement addressing your academic objectives to the field in which you plan to study. Include contemplated research projects and professional career goals. Please include a description of relevant work experience as appropriate.
<p>In addition, applicants must:</p> <ul style="list-style-type: none"> ▪ Submit a completed doctoral program application form with a non-refundable \$50.00 application fee; ▪ Submit one official transcript from each higher education institution attended. <i>Only sealed and properly labelled transcripts sent directly from a college or university will be considered official;</i> and ▪ Submit a current resume or curriculum vita. 	
<p style="text-align: center;">Educational Leadership Degree Requirements</p> <ul style="list-style-type: none"> ▪ Each student pursuing the Ed.D. degree must complete a minimum of sixty (60) credit hours including course work, externship, electives, and dissertation research; ▪ Each student must successfully pass a Comprehensive Examination after completing approximately 70% of the course requirements; and ▪ Each student must successfully complete and defend a dissertation. 	<p style="text-align: center;">Computer Science Degree Requirements</p> <ul style="list-style-type: none"> • Each student pursuing the App.Sc.D. degree must complete a minimum of seventy-two (72) credit hours including course work, externship, electives, and dissertation research; • Each student must successfully pass a Comprehensive Examination after completing approximately 70% of the course requirements; and • Each student must successfully complete and defend a dissertation.

**BOWIE STATE UNIVERSITY
Doctoral Program Application**

Please select one:

Applied Doctor of Science in Computer Science

Doctor of Education in Educational Leadership

_____ Admissions (\$50 fee) Receipt _____
Application fee is non-refundable.

The application will not be processed if all information is not completed.

PERSONAL DATA

SOCIAL SECURITY				APPLICANT'S LAST NAME				FIRST AND MIDDLE OR MAIDEN NAME			
DATE OF BIRTH				SEX				SEMESTER PLANNING TO ENTER			
MO	DY	YR		<input type="checkbox"/> 1. MALE <input type="checkbox"/> 2. FEMALE				Fall 200_____ Spring 200_____			
ETHNIC GROUP (NOT A CRITERION FOR ADMISSION BUT REQUESTED FOR FEDERAL REPORTING)											
<input type="checkbox"/> 1. AMERICAN INDIAN / ALASKA NATIVE				<input type="checkbox"/> 3. BLACK / AFRICAN AMERICAN				<input type="checkbox"/> 5. NATIVE HAWAIIAN / OTHER PACIFIC ISLAND			
<input type="checkbox"/> 2. ASIAN				<input type="checkbox"/> 4. HISPANIC / LATINO				<input type="checkbox"/> 6. NOT SPECIFIED			
<input type="checkbox"/> 7. WHITE											
CITIZENSHIP						VET. STATUS			VET/DEP. BENEFITS		
<input type="checkbox"/> 1. US CITIZENSHIP <input type="checkbox"/> 4. ALIEN RESIDENT						<input type="checkbox"/> 1. VET			<input type="checkbox"/> 1. VOCATIONAL REHAB <input type="checkbox"/> 3. DEPENDENT BENEFITS		
<input type="checkbox"/> 2. STUDENT VISA <input type="checkbox"/> 5. OTHER _____						<input type="checkbox"/> 2. NON-VET			<input type="checkbox"/> 2. G. I. BILL <input type="checkbox"/> 4. NONE		
<input type="checkbox"/> 3. VISA: _____						COUNTRY OF CITIZENSHIP:			CURRENTLY IN U.S.?		
									<input type="checkbox"/> YES <input type="checkbox"/> NO		

PRESENT MAILING ADDRESS

NO. & STREET					CITY		
STATE	ZIP CODE	COUNTY	COUNTRY	WORK (AREA CODE EXCHANGE & NO.)	HOME (AREA CODE EXCHANGE & NO.)		
EMAIL ADDRESS:							

PERSON TO NOTIFY IN CASE OF EMERGENCY

NAME					RELATIONSHIP		
ADDRESS OF PERSON TO NOTIFY IN CASE OF EMERGENCY (IF SAME AS APPLICANTS, WRITE "SAME")							
NO. & STREET					CITY		
STATE	ZIP CODE	COUNTY	COUNTRY	WORK (AREA CODE EXCHANGE & NO.)	HOME (AREA CODE EXCHANGE & NO.)		

LIST ALL COLLEGIATE INSTITUTIONS ATTENDED. IF MORE SPACE IS REQUIRED, USE ADDITIONAL PAPER

UNDERGRADUATE COLLEGE OR UNIVERSITY	STATE	FROM	TO	MAJOR	DEGREE	DATE REC'D
GRADUATE COLLEGE OR UNIVERSITY	STATE	FROM	TO	DISCIPLINE	DEGREE	DATE REC'D

GRADUATE RECORD EXAM (GRE)	Verbal Score	Quantitative Score	Analytical Score	MILLERS ANALOGIES EXAM (MAT)	Score	TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOEFL) if applicable
Date:				Date:		Date Taken or Anticipated:

I certify that the information on this application is complete and accurate. I agree to abide by the rules and policies of Bowie State University if I am admitted as a student. If the status affecting my admission or residency status changes, I will notify Bowie State University in writing within 30 days of such change.

FOR OFFICE USE ONLY					
<input type="checkbox"/> IN-STATE	<input type="checkbox"/> ADMITTED	<input type="checkbox"/> TYPE GENERAL	<input type="checkbox"/> OUT-OF-STATE	<input type="checkbox"/> DENIED	<input type="checkbox"/> CONDITIONAL
BULLDOG ID# _____					
DATE _____					

Date

Signature of Applicant

Graduate Application materials will only be retained for one year for those persons who do not enroll at the University.

Please complete both sides of this application.

(Next Side...)

RESIDENCY INFORMATION: NAME: _____ SSN: _____

Do you wish to be considered for in-state tuition status? Yes No (If yes, you must complete this section of the application.)

IF ANY OF THE CATEGORIES BELOW APPLY, PLEASE CHECK THE APPROPRIATE BOX, PROVIDE REQUESTED INFORMATION AND/OR DOCUMENT, AND GO TO ITEM 10.

- I am a part-time (50%) or full-time regular employee of the University System of Maryland or, I am the spouse of, or am financially dependent upon a parent or legal guardian who is, a regular employee of the University System of Maryland.**
Please indicate relationship: _____
Please attach a letter of verification from the Human Resources Office of the campus at which you or your spouse or parent or legal guardian is employed.
- I am a full-time active member of the U.S. Armed Forces whose home of residency is Maryland or one who resides or is stationed in Maryland, or the spouse or a financially dependent child of such a person.** Please attach a copy of your deed or lease (if applicable), or verification from the service that you have declared Maryland as your "home of residency" (if applicable); and the most recent assignment orders. Also, please indicate date of expected separation from the military _____
- I am a veteran of the United States Armed Forces who received an honorable discharge within the past 12 months and received my high school education in Maryland.** Please attach a copy of form DD-214 and documentation of enrolment in a Maryland high school for a minimum of three years, and, graduation from a Maryland high school or receipt of a GED diploma in Maryland.

If none of the above is checked, applicants seeking in-state status must complete the following questions. Failure to complete all of the required items may result in a non-Maryland resident classification and out-of-state charges being applied. Residency classification information is evaluated in accordance with the University System of Maryland policy on residency. The applicant may be contacted for clarification of an item, or for additional information as necessary.

PLEASE CHECK ONE:

- I am financially independent.** I have earned taxable income and I have not been claimed as a dependent on another person's most recent income tax returns.
- I am financially dependent** on another person who has claimed me as a dependent on his/her most recent income tax returns, or I am a ward of the State of Maryland. If a ward of the State, please submit documentation and go to item 10.

Name of person upon whom dependent and relationship to applicant: _____

- a. How long have you been dependent upon this person? _____
- b. Is the person a resident of Maryland? Yes No
- c. Address of this person: _____
- d. Is this person a citizen of the United States? Yes No
 - i. If no, type of visa: _____ ii. Expiration date of visa: _____
 - iii. Alien Registration No.: _____ iv. Date of Issuance: _____
- e. Has this person filed a Maryland state income tax return for the most recent year on all earned income including income earned outside of Maryland? Yes No

If yes, list actual years Maryland income tax returns have been filed within the past 3 years.

- i. Years filed: 20__ State__ 20__ State__ 20__ State__
- ii. If a Maryland tax return has not been filed within the last 12 months, state reason(s): _____

f. Signature of this person: _____

The Student Applicant is responsible for completing items 1 - 10.

1. **Permanent address:** _____

Length of time at permanent address ____ years ____ months

If less than 12 months, provide previous address: _____

Length of time at previous address ____ years ____ months

2. **Are you residing in Maryland primarily to attend an educational institution?** Yes No

3. **Are all, or substantially all of your possessions in Maryland?** Yes No

4. **Do you possess a valid driver's license?** Yes No

- a. If yes, initial date of issue _____ b. In what state? _____
- c. Most recent date of issue _____ d. In what state? _____

5. **Do you own any motor vehicles?** Yes No

- a. If yes, initial date of registration? _____ b. In what state? _____
- b. Most recent date of registration _____ d. In what state? _____

6. **Are you registered to vote?** Yes No

- a. If yes, in what state? _____ b. Date of registration: _____
- c. Were you previously registered to vote in another state? _____

7. **Have you filed a Maryland state income tax return for the most recent year? If yes, list years you have filed Maryland income tax returns within the past 3 years.** Yes No

- a. Years filed: 20__ State__ 20__ State__ 20__ State__
- b. If you did not file a tax return in Maryland within the last 12 months, state reason(s): _____

8. **Is Maryland state income tax currently being withheld from your pay? If no, provide explanation.** Yes No

9. **Do you receive any public assistance from a state or local agency other than one in Maryland?** Yes No

a. If yes, please explain _____

I certify that the information provided is complete and correct. I understand that the University reserves the right to request additional information if necessary. In the event the University discovers that false or misleading information has been provided, the Student Applicant may be billed by the University retroactively to recover the difference between in-state and out-of-state tuition for the current and subsequent semesters.

10. _____
Signature of Applicant

Date